



HUMBUG!

PRODUCTION WEEK MEMO

This memo contains important information for the last week of our production. Please read and understand the following information and observe our production guidelines to ensure a smooth week! Your cooperation is appreciated!

PRODUCTION WEEK REHEARSALS AND CALL TIMES ARE LISTED BELOW. ALL CAST MEMBERS MUST BE IN THE AUDITORIUM OR BACKSTAGE IN THE CAFETERIA (as indicated) AT CALL TIME.

ALL CHILDREN 12 AND UNDER MUST BE SUPERVISED BY A PARENT AT REHEARSALS UNTIL FRIDAY.

Children will be dismissed early (when finished) Sunday-Thursday.

SCHEDULE

Monday, December 11 at FRANKLIN HIGH SCHOOL

5:00-5:45	Chain
5:45	Chain (not in any other scenes) are dismissed
5:45-6:45	Orphans
6:15	Add December
6:45-7:15	Finale (all except chain)
7:15	Orphans (not in any other scenes) are dismissed
7:15-9:30	Run-through (Act I (including Act I Finale, Act II)

Tuesday, December 12 at FRANKLIN HIGH SCHOOL

6:00	Chain
6:15	Orphans
6:30	FINALE – full cast
7:00	Chain and orphans (not in any other scenes) are dismissed
7:00-9:30	Show run-through (Act I Finale, Act II, Act I)

Wednesday, December 13 at FRANKLIN HIGH SCHOOL

(Full Cast; read carefully)

6:00	Chain (wear finale costume)
6:15	Orphans (wear finale costume)
6:30	ENTIRE CAST CALL (wear finale costume)
6:45	Finale review and WHITE COSTUME CHECK
7:00-10:00	Show run-through with rhythm section (no costumes except quick changes)

We will begin with the FINALE and then run in order. Chain and Orphans who are NOT in any other scenes will be dismissed as their scenes are completed

Thursday, December 14 at FRANKLIN HIGH SCHOOL

DRESS REHEARSAL

6:30 ENTIRE CAST CALL (Children are to be supervised by their parent in the auditorium)

Orphans and chain should arrive in costume. Make up for Chain will be applied at FHS.

7:30-10:00 pm

DRESS REHEARSAL (we will begin with the FINALE (**not** in white costume) and then run in order. Chain and Orphans who are NOT in any other scenes will be dismissed as their scenes are completed

Friday, December 15 at FRANKLIN HIGH SCHOOL

FINAL DRESS REHEARSAL

This is a TICKETED Dress Rehearsal (tickets available at the door)

6:30 ENTIRE CAST CALL backstage

Orphan and chain should arrive in costume. Make up for Chain will be applied at FHS

7:30-10 pm

DRESS REHEARSAL

WE WILL RUN AS A SHOW, IN ORDER!! ALL CAST MEMBERS MUST STAY UNTIL THE END OF REHEARSAL.

CALL TIMES FOR PERFORMANCES

Saturday, December 16	6:00 CALL	7:30 show
Sunday, December 17	12:30 CALL	2:00 show

IMPORTANT PRODUCTION INFORMATION

AS OF FRIDAY, DECEMBER 15, ALL CAST MEMBERS MUST BE BACKSTAGE FOR THE DURATION OF THE SHOW. DO NOT COME IN THROUGH THE AUDITORIUM. PLEASE FOLLOW SIGNS TO BACKSTAGE. ALL YOUNGER PERFORMERS WILL BE SUPERVISED IN THE CAFETERIA.

PARKING

Please use the parking lot in FRONT of the school. Use the gymnasium entrance (toward the center/left of the building), not the Main Entrance (to the right). Parking behind the school is reserved for staff, orchestra, and the loading/unloading of sets, props, and costumes. Thank you!

TICKETS

Doors will open thirty minutes prior to curtain.

BACKSTAGE DISMISSAL PROCEDURE (Dress rehearsals and shows)

Only one parent will be allowed to pick up a performer backstage. All children 13 and younger must be met backstage by a parent. All performers will follow the long hallway around to the lobby. You may not exit the way you came in. Please invite your family and friends to greet your performer in the lobby! There will be no exceptions to our backstage policies. Thank you for your cooperation.

IMPORTANT THINGS TO REMEMBER

1. YOU MUST BE PROMPT FOR EVERY REHEARSAL AND PERFORMANCE CALL TIME. ARRIVE WITH HAIR AND MAKEUP DONE (CHAIN MAKE-UP WILL BE APPLIED BY FPAC STAFF)

2. Parents are asked to sit in the upper sections of the theater during rehearsals on Sunday-Thursday. There will be no seating in the lower section for auditorium rehearsals. No exceptions. If you need to talk, please go to the lobby. Because of the large cast, we cannot accommodate parents, relatives or friends backstage. Please cooperate. For the safety of the children, only supervisors wearing badges will be allowed backstage.

3. Friday night dress rehearsal is a closed performance. You may purchase a ticket at the door if you would like to attend.

4. All performers remain backstage for the entire production. Children should bring books or quiet games to help pass the time.

5. Snacks that are NOT messy are allowed and available for purchase backstage. Water bottles are recommended. Once costumed, no snacks or drinks other than water will be allowed.

6. DURING PERFORMANCES AND REHEARSALS AT THE AUDITORIUM, ABSOLUTELY NO PHOTOGRAPHY OR FILMING IS ALLOWED. PLEASE SHUT OFF ALL ELECTRONIC DEVICES AND CELL PHONES. OUR USHERS WILL ADDRESS ISSUES WITH ELECTRONICS IN THE AUDIENCE.

7. CHILDREN AT THE THEATER

FPAC welcomes children and families to our performances. Many children can remain quiet, attentive, and seated for a performance, however others are not yet ready to attend a show. *Humbug!* is recommended for children 4 and up. Every person who enters the theater must have a ticket. Lap sitting is not permitted. No persons under two years of age are allowed at the performance.

RECORDINGS

Humbug! will be professionally recorded. Orders may be placed in the lobby at any of the performances or at The School Store before or after the shows.

COSTUMES AND MAKEUP

Thursday and Friday night are FULL DRESS REHEARSALS. Arrive at dress rehearsals and performances in your first costume with hair and make up done.

Hair must be worn pulled back off the face in a ponytail, half back, braids or in a bun unless otherwise directed by the staff. All loose ends are pulled back and sprayed. Hair directions apply to everyone.

For characters OTHER than Chain and Thriller; Use a makeup base that is slightly darker than the normal skin tone (no base is necessary for children); dark brown eyebrow pencil for brows and black pencil for eyeliner. Use brown or neutral eye shadow ONLY. Other colors are unacceptable and will be changed. Apply a red lipstick and a coral blush. A little brown shadow and mascara are okay. Thriller and Chain make-up must be removed for the Finale. You need a supply of make-up remover for the run of the show (including dress rehearsals). Each performer should have a bag with a small can of hair spray, bobby pins, safety pins, hairbrush, lipstick, blusher and eyebrow pencil. **The FSPA School Store carries a theatrical makeup kit with the correct colors.**

BRING ALL ITEMS OF YOUR OWN, organized in a bag, labeled with your name. Tights and shoes must be CLEAN!!!

ALL rented or borrowed costumes MUST be returned at the end of the show on Sunday. Anyone not returning a costume will be billed for its replacement.

YOUR HELP IS NEEDED

FPAC relies on our volunteer force to make these big productions happen!

LOAD IN

Saturday, December 9th

10:00 a.m. coffee and doughnuts at FPAC's storage facility on Meeting House Lane, off Lincoln Street. Sets will be loaded from our Lincoln Street storage facility, taken to FHS, loaded into the theater and assembled. We should be finished by noon.

LOAD OUT

PLEASE...don't forget us for *Humbug!* Load-Out. Please report to the stage after the house has emptied following the Sunday matinee performance (app. 4:30). You'll be given an assignment! Thank you!

No theater experience required!!

Please bring muscles and a smile.

There are some tasks that do not require heavy lifting.

HAVE A GREAT WEEK AND BREAK A LEG!

***Humbug!* Creative Team**